



Joint Base Charleston Honor Guard Request for Services



Date/Time of Request: _____ / _____

REQUESTOR'S/POC'S INFORMATION

Rank/Name: _____

Unit: _____ Phone: _____

E-Mail: _____

EVENT INFORMATION

Occasion: _____

Person Being Honored: _____

Date of Ceremony: _____ Time of Ceremony: _____

Location/Address of Ceremony: _____

SERVICE REQUESTED

➤ **Joint Ceremony (Navy/Air Force):** _____

➤ **Air Force Ceremony:** _____

Present Colors: _____ Post Colors: _____

SPECIAL INSTRUCTIONS

- E-Mail request to 628honorguard@us.af.mil
- Call either number below for receipt confirmation and questions/concerns
- OFFICE: (843)-767-2134 Duty Cell: (843)-901-9785
"To Honor With Dignity"